

### SKELTON HORTICULTURAL & AGRICULTURAL SOCIETY

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Nina Oxley, Chair  
2 Chapelfield, Skelton PENRITH CA119TB  
Telephone 01768 484050  
Email: [nina.oxley@skeltonshow.com](mailto:nina.oxley@skeltonshow.com)  
Website: [www.skeltonshow.co.uk](http://www.skeltonshow.co.uk)

### 2025 -27 ICE CREAM CATERING DETAILS

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- The Show runs from 7am – 6pm on **Saturday 5 July 2025** being the first Saturday in July. Caterers would be expected to open from 10am to 5pm inclusive.
- **We are looking for a three year agreement so subject to satisfactory performance we will negotiate the following two years prices.**
- The estimated total attendance at the show varies between 4,000 and 9,000 people (depending on the weather) and tender will be relative to attendance.
- Must have own public liability insurance of £5m.
- Initial payment will be required by 1<sup>st</sup> May with remainder immediately after show day.
- Water is available on site but will not be piped to individual units.
- A silent generator may be used for electricity.
- Some exhibitors in the food hall may also be selling ice cream.
- There are also a number of confectionary stalls on the field.
- Whilst wifi may be available on site we cannot guarantee reliability so caterers should have their own means of taking electronic payment
- In the event of the Show not being held or being abandoned for any reason whatsoever, no liability will attach to the Society in respect of persons whose Tenders have been accepted, beyond that of returning any such deposits which have been paid to the Committee
- Units will be sited around the showground as directed by the Society.

### WHAT WE WANT

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- We are looking for a total of **four** ice cream vans/units who will not just cater to the show but who will become an integral part of the show's atmosphere. Should the weather be hot and sunny up to **two further vans** may be provided.
- A variety of ice creams and cold drinks are required from traditional cornets to ice lollies offering good variety at reasonable prices.
- Firms with a purchasing policy that supports local producers as the Society are making a very definite effort to promote local produce. Obviously, we understand that in some cases this will not apply to certain food concessions, but your help would be greatly appreciated.
- Firms who will tidy up and leave the site as they found it free from litter, are responsible for their own Environmental Health and health and safety requirements including provision of your own suitable fire extinguishers on site.
- Sufficient personnel to keep queuing to a minimum. It is difficult to predict demand for each type of food, but there should be flexibility to respond to demand.
- Final choice will be based upon variety, quality, references and prices submitted. It may be awarded to a sole provider or a mixture of suppliers and the Societies decision will be final.

### WHAT WE NEED FROM YOU

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- A sample menu WITH prices to be charged on show day.
- A photo of each unit and details of previous events that you have catered for including two referees with full contact details.
- Any details that you think we should have including local purchasing policy, staffing levels etc.
- The area required per van/unit (in metres, frontage and depth) we expect all non essential vehicles to be removed to the trade stand car park
- Details of any tables and chairs, umbrellas and bins you are able to provide to enhance the enjoyment.
- The sum of money you are prepared to offer the Society each year for this/these concessions by completing and signing the attached pricing schedule.
- If the tender is accepted copy documents will be required showing public liability and public health and hygiene certificates.

### LOCATION OF THE SHOW

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- The show is held at the Old Park Hutton in the Forest just north of Penrith in Cumbria on the B5305 3 miles north west of M6 Junction 41.
- The field is easily accessible with the benefit of hardcore roads.
- This traditional agricultural show has a good reputation and offers something for all the family.
- Further details of the show can be found on our website [www.skeltonshow.com](http://www.skeltonshow.com)

### PRICING SCHEDULE

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Please complete and return the attached tender form and required details by 22 November 2024. Acceptance by the society within 30 days will constitute a binding contract between us. Please note that the society is **not** VAT registered.

When pricing the schedule please provide full details requested above for each unit proposed carefully referencing all documentation with the unit ref no. quoted on the tender form. **Please ensure a price is provided for each band.**

To share risk we are inviting a range of prices relative to the actual attendance as calculated from exhibitors, officials and admission fees. Please note the actual fee payable will be the total quoted within the particular attendance bands. The fee quoted for up to 4000 attendees will however be payable in full by 1 May each year with the balance payable on show day relative to final attendance numbers.

# Skelton Show

Sat 5 July 2025

'A great day out for all the family'

Hutton-in-the-Forest

PLEASE RETURN TO : Nina Oxley, 2 Chapelfields, Skelton, PENRITH CA119TB  
Telephone 01768 484050 Email: nina.oxley@skeltonshow.com  
RETURN NO LATER THAN 22 NOVEMBER 2024

### ICE CREAM CATERING TENDER FORM FOR SAT 5 JULY 2025

RETURN THIS FORM WITH FULL DETAILS OF EACH UNIT TO BE PROVIDED.

Company Name.....Contact Name.....

Address .....

.....Post Code .....

Telephone No ..... Mobile No .....

Email address .....Website.....

UNIT REF. NO	DESCRIPTION OF UNIT	TOTAL TENDERED BY ATTENDANCE BANDS FOR 2025 in whole £'s			
		UP TO 4000	4001 TO 6000	6001 TO 8000	OVER 8000

#### PLEASE PRICE EACH BAND

Having examined the requirements of the society we tender the above amounts and attach the required details for each unit proposed. We acknowledge that the society is not bound to accept any tender and may chose from the range of individual units submitted. If your tender is conditional upon accepting more than one unit and/or you are able to offer any additional premium for such please give details below

Tender conditional upon min \_\_\_\_\_ No. units being accepted (*Delete or complete each*)

Additional premium prepared to pay for acceptance of \_\_\_\_\_ units £ \_\_\_\_\_

Additional premium prepared to pay for each extra unit if weather sunny £ \_\_\_\_\_

We accept that total payment will be based up actual attendance as calculated from exhibitors, officials and admission fees and that the total fee payable per unit will be the total quoted within the particular attendance band above. If accepted we agree to pay the fee quoted for up to 4000 in full by 1 May 2025 with the balance payable on show day relative to final attendance numbers. In the event of the show being cancelled the society will refund the initial deposit. You may submit an alternative price proposal but in order for this to be considered, you must also complete the above schedule.

**If successful we also undertake to provide the required health, safety and hygiene documentation with initial payment by 1 May 2025**

Signed ..... Date .....