

SKELTON HORTICULTURAL & AGRICULTURAL SOCIETY

Nina Oxley, Chair
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2025 -27 FAST FOOD CATERING DETAILS

- The Show runs from 7am – 6pm on **Saturday 5 July 2025** being the first Saturday in July
- **We are looking for a three year agreement so subject to satisfactory performance we will negotiate the following two years prices.**
- Caterers would be expected to open from 10am to 5pm inclusive with the coffee units and at least two other units providing bacon rolls/breakfast from 8am.
- The estimated total attendance at the show varies between 4,000 and 9,000 people (depending on the weather) and tender will be on shared risk basis relative to attendance.
- Must have own public liability insurance of £5m.
- Initial payment will be required by 1st May 2025 with remainder on show day.
- Water is available on site but will not be piped to individual units.
- A silent generator may be used for electricity.
- As well as fast food there is a catering tent providing morning coffee and two course lunches mainly for judges, committee, sponsors and members. There is also a public and members bar.
- Some exhibitors in the food hall and trade stands may also provide fast food.
- Whilst wifi may be available on site we cannot guarantee reliability so caterers should have their own means of taking electronic payment
- In the event of the Show not being held or being abandoned for any reason whatsoever, no liability will attach to the Society in respect of persons whose Tenders have been accepted, beyond that of returning any such deposits which have been paid to the Committee
- Units will be sited around the showground as directed by the Society.

WHAT WE WANT

- We are looking for a total of **six** fresh, good and exciting outside mobile catering units who will not just cater to the show but who will become an integral part of the show's atmosphere.
- A variety of fast food options are required from Fish and Chips, burgers, baked potatoes to specialist foods (vegetarian, pizza, Indian etc).
- In addition, we also require **two** specialist coffee units (Latte, Mocha etc.).
- A wide ranging menu that offers good variety at reasonable prices.
- An indication about your purchasing policy with regard to British and, more especially, locally sourced food products as the Society are making a very definite effort to promote this concept and feel very positive that this is an area to showcase as much as possible. Obviously, we understand that in some cases this will not apply to certain food concessions, but your help would be greatly appreciated.
- Caterers who will tidy up and leave the site as they found it free from litter and are responsible for their own Environmental Health as well as health and safety requirements including provision of your own suitable fire extinguishers on site.

Skelton Show

Sat 5 July 2025

'A great day out for all the family'

Hutton-in-the-Forest

- Sufficient personnel to keep queuing to a minimum. It is difficult to predict demand for each type of food, but there should be flexibility to respond to demand.
- Final choice will be based upon variety, quality, references and prices submitted and the Societies decision will be final.
- **No substitutions will be allowed once tenders are accepted**

WHAT WE NEED FROM YOU

- A sample menu WITH prices to be charged on show day.
- A photo of each unit and details of previous events that you have catered for including two referees with full contact details.
- Any details that you think we should have including local purchasing policy, staffing levels etc.
- The area required per unit (in metres, frontage and depth) we expect all non essential vehicles to be removed to the trade stand car park
- Details of any tables and chairs, umbrellas and bins you are able to provide to enhance the eating experience.
- Details of the number of sites applied for and food to be offered at each.
- The sum of money you are prepared to offer the Society each year for this/these concessions by completing all and signing the attached pricing schedule.
- If the tender is accepted copy documents will be required showing public liability and public health and hygiene certificates.

LOCATION OF THE SHOW

- The show is held at the Old Park Hutton in the Forest CA119TH just north of Penrith in Cumbria on the B5305 3 miles north west of M6 Junction 41.
- The field is easily accessible with the benefit of hardcore roads.
- This traditional agricultural show has a good reputation and offers something for all the family.
- Further details of the show can be found on our website www.skeltonshow.com

PRICING SCHEDULE

Please complete and return the attached tender form and required details to arrive **by 22 November 2024**. Acceptance by the society within 30 days will constitute a binding contract between us. Please note that the society is **not** VAT registered.

When pricing the schedule please provide full details requested above for each unit proposed carefully referencing all documentation with the unit ref no. quoted on the tender form.

To share risk, we are inviting a range of prices relative to the actual attendance as calculated from exhibitors, officials and admission fees. **PLEASE ENSURE PRICES ARE QUOTED FOR ALL ATTENDANCE BANDS.**

Please note the actual fee payable will be the total quoted within the particular attendance bands. The fee quoted for up to 4000 attendees will however be payable in full by 1 May each year with the balance payable on show day relative to final attendance numbers. Version 3 final 23/10/24

PLEASE RETURN TO : Nina Oxley, 2 Chapelfields, Skelton, PENRITH CA119TB
Telephone 01768 484050 E: nina.oxley@skeltonshow.com
RETURN NO LATER THAN 22 NOVEMBER 2024

FAST FOOD CATERING TENDER FORM FOR SAT 5 JULY 2025

RETURN THIS FORM WITH FULL DETAILS OF EACH UNIT TO BE PROVIDED.

Company Name.....Contact Name

Address

.....Post Code

Telephone No Mobile No

Email addressWebsite.....

UNIT REF. NO	DESCRIPTION OF FOOD OFFERED	TOTAL TENDERED BY ATTENDANCE BANDS 2025 in whole £'s			
		UP TO 4000	4001 TO 6000	6001 TO 8000	OVER 8000

COMPLETE ALL ABOVE BANDS

Having examined the requirements of the society we tender the above amounts and attach the required details for each unit proposed. We acknowledge that the society is not bound to accept any tender and may chose from the range of individual units submitted. If your tender is conditional upon accepting more than one unit and/or you are able to offer any additional premium for such please give details below. We note that the society is NOT VAT registered.

Tender conditional upon _____ No. units being accepted (*Delete or complete each*)
 Additional annual premium prepared to pay for acceptance of _____ units £_____

We accept that total payment will be based up actual attendance as calculated from the number of exhibitors, officials and admission fees and that the total fee payable per unit will be the total quoted within the particular attendance band above. If accepted we agree to pay the fee quoted for up to 4000 in full by 1 May each year with the balance payable immediately after show day relative to final attendance numbers. In the event of the show being cancelled the society will refund the initial deposit. We acknowledge that we can not substitute alternative types of food or sub-contract once awarded a contract. If successful we also undertake to provide the required health, safety and hygiene documentation with the initial payment by 1 May 2025.

Signedon behalf ofDate